

Identify and Address Gaps

Gap 1:

Plan:

Gap 2:

Plan:

Right-size Your Team

The Leadership Team:

	Lead Role (title)	Support Role(s) (title)	Clinical Content Expert(s)	QI/Clinical Effectiveness Lead	Data Lead Role	Other

The Larger Team

	Nursing	Providers	Pharmacists	QI/Clinical Effectiveness	Data	Other
ED						
PICU						
GC						
PHO						
Other						

Team Organization

1. How often will each team meet?
2. What will be covered in team meetings for each group?
3. How will the team integrate changing evidence?

Develop a Data Strategy

Who?

Who will collect, submit, analyze, and share back your data?

What?

What **variables** will be collected and **metrics** will be trended? What **data platforms** will we use?

When?

How often will data be submitted, analyzed, and shared?

Where?

Will we pull our data from? Store our data?

State Your Deliverables

1. _____
2. _____
3. _____
4. _____
5. _____